

# JOB EMPLOYMENT APPLICATION

Please ensure that all sections are completed with the required information. Once completed, download and email to [shelley@coventryloghomes.com](mailto:shelley@coventryloghomes.com).

We are an Equal Opportunity Employer and committed to excellence through diversity.



## Personal Information

Name			Date
Address	City	State	Zip
Phone Number	Mobile Number	Email Address	
Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If Selected For Employment Are You Willing To Submit to a Pre-Employment Drug Screening Test? Yes <input type="checkbox"/> No <input type="checkbox"/>			

## Position

Position You Are Applying For	Available Start Date	Desired Pay
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary	Ever Applied to this Company Before? Yes <input type="checkbox"/> No <input type="checkbox"/>	

## Education

School Name	Location	Name of School	Did you Graduate	Subjects Studied
Grammar School				
High School				
College				
Trade, Business or Correspondence School				

## General

Subjects of Special Study or Research Work	
Special Skills	
Activities (Civic, Athletic, Etc.)	
U.S. Military or Naval Service	
Rank	Present Membership in National Guard or Reserves

## Employment History

<b>Employer (1)</b>	Dates Employed	Salary
Position	Address	Reason for Leaving
<b>Employer (2)</b>	Dates Employed	Salary
Position	Address	Reason for Leaving
<b>Employer (3)</b>	Dates Employed	Salary
Position	Address	Reason for Leaving
<b>Employer (4)</b>	Dates Employed	Salary
Position	Address	Reason for Leaving

## References Give the names of three persons not related to you. Whom you have known at least one year.

Name	Address	Business	Years Acquainted

## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.  
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	

**DO NOT WRITE BELOW THIS LINE**

INTERVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

REMARKS: \_\_\_\_\_

NEATNESS \_\_\_\_\_ ABILITY \_\_\_\_\_

HIRED: Yes  No  POSITION \_\_\_\_\_ DEPT. \_\_\_\_\_

SALARY/WAGE \_\_\_\_\_ DATE REPORTING TO WORK \_\_\_\_\_

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination.