

# Coventry Log Homes, Inc.

108 South Court Street, Woodsville, NH 03785

603-747-8177 • 1-800-308-7505 • Fax 603-747-3340

www.coventryloghomes.com



January 19, 2021

CLH Customer  
1234 Pine Street  
Cedarbrook, NH 56789

## DELIVERY DATE APPROVAL

Dear CLH,

We have tentatively scheduled a delivery date of for your log home package, but you must approve it. In order for your home to stay on schedule we need this letter signed and sent back to us ASAP. You must return this within 3 days, without this letter we will not lock in the delivery date.

PLEASE FAX TO 603-747-3340

I CLH Customer understand the following and am willing to take delivery of my package on the above date. I understand that full payment must be made as per my Purchase Agreement on the delivery day by Bank/Cashier's check or 2 days prior for wire transfers. I understand that Coventry Log Homes, Inc. is not responsible for any delays on my part. I also understand that once I sign this letter I am agreeing to take delivery of the package regardless if I have my building permits, any weather related problems (we deliver in all weather conditions), financial situations that arise or ground work delays. My financing is all done and final payment is available on delivery day. If I do not take delivery on this date I agree that I will lose my discount if payment in full does not take place within 5 business days as per the terms of the Purchase Agreement. Further delay in not paying for package may result in the loss of my deposit.

I CLH Customer have read and understand the above and below statements including the Preparing for Delivery Day packet and agree to pay in full for the package on or before this date. Changing the delivery date after signing this letter will result in a minimum \$1,000.00 change fee for each truck. Do not set delivery unless you have funds available to pay for package.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The delivery of your home is important to us and we want it to go smoothly.

If you have any questions please feel free to contact us at 1-800-308-7505

Fax this letter signed to 603-747-3340

Once we receive this letter from you we will send you a delivery notice in the mail.

Thank you!

Coventry Log Homes, Inc.

Note: We reserve the right to delay delivery due to unforeseen circumstances such as inclement weather, trucking mechanical issues, etc... and cannot be held liable for any cost incurred to customer. Be sure to have a forklift scheduled for the day. The forklift should be rated to lift a minimum of 5,000 lbs. The trucking company allows about 3 hours for the unloading. Additional charges from the trucking company may be incurred if this time is exceeded. You will also need plenty of boards for stacking the bundles of materials that come with your home. The windows and doors for the home along with the caulking, foam & screws should be stored in a dry secure place till they are needed. This is the responsibility of the customer to take care of. Tarps should be used to keep all dimensional lumber dry. Coventry Log Homes, Inc. is not liable for items that are lost, stolen or damaged at the time of delivery or thereafter. In the event that you have damage or missing items you must contact your representative immediately. You must have prior authorization before purchasing any additional replacement materials. Please make sure you count all materials while unloading.

Sincerely,

**Live Your Best Life!!**